



Arrowhead Elementary District No. 75

Board of Trustees – Regular Board Meeting

MINUTES

Tuesday, April 16, 2024

6:00pm Art Room

TRUSTEES PRESENT

Zane Curry, Chair
Meghaan Bauer – Via Zoom

Dustin Burns
Travis Alderman

OTHERS PRESENT

Lisa Rosberg, Co. Supt. – Via Zoom
Billi Taylor, Co-Principal – Via Zoom

Cinda Self, Clerk

Community Members: Ed Fisher
Crystal Cropper

Bob Culbreth
Laura Coolack

Via Zoom: Tina Libsack
Byron Kassing
Stacey Coleman
Addie Weber
Amber Marks
Heather
Jenny Malloy

Kelly Kearney
Rebecca
Jillian Yasutake
Jen Gress
Lindsey Wells
Josiah Funk

CALL TO ORDER

Board Chair Mr. Curry called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

Mr. Curry led in the Pledge of Allegiance.

ADOPT AGENDA

Mr. Alderman made a motion to adopt the agenda as published. Mrs. Bauer seconded the motion. Motion carried 4-0.

VISITOR RECOGNITION AND WELCOME

Board Chair addressed visitors both in person and online and thanked them all for attending.

PUBLIC COMMENT – NON AGENA ITEMS

- Jillian Yasutake addressed the board concerning communication from last board meeting; Mr. Curry let Jillian know this would be addressed later on the agenda.
- Lisa Rosberg let the board know of a facility use agreement that would need to be addressed at the next board meeting.
- Mr. Kassing commented on board meetings minutes only going to January. Mrs. Self apologized they were not updated yet and would do it as soon as possible.

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - March 19, 2024
 - March 26, 2024

- March 29, 2024
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants
#-86346 thru #-86309 and #1003 & #1005 in the amount of \$59,784.53 warrant #1004 was voided due to wrong amount on warrant.
 - Claim Warrants
#-99633 thru #-99630 and #3176 thru #3194 in the amount of \$31,926.39
- Approve Student Activities Report
 - March, 2024 in the amount of \$16,644.27

Mr. Burns made a motion to approve consent agenda. Mr. Alderman seconded the motion. Motion carried 4-0.

COMMUNICATION

County Superintendent Report

- Mrs. Rosberg explained the accountability designation letters to the Board. In summary the District will be receiving funds and help from the State for training, analysis of data, comprehensive improvement support for staff and students.

Co-Principal Report

- Mrs. Taylor updated the Board on the Kindergarten Roundup with approximately 5 new 4K students. Veronica B. from MSU is helping with experience based opportunities in sewing and financial literacy. Some upcoming events will be an end of year BBQ sponsored by the PTO and Kindergarten graduation will be moved up to be able to celebrate with the current long term sub. Arrowhead was invited to attend the Gardiner Field day and the end of May, 7th and 8th will have an opportunity in Livingston. The community survey went out and Mrs. Taylor shared the results. Rural Resilience secured a counselor for Arrowhead for one day per week next year but the Board may want to discuss if that will be sufficient as currently counselor is two days a week and could be three with current student body. Mr. Alderman had a question about the current Social Studies not be consistent; Mrs. Taylor explained elementary uses social studies in conjunction with English language arts but definitely 4th grade up should have a vertical alignment. Mr. Curry asked if a new curriculum was needed, Mrs. Taylor said she would need to look at current curriculum as a whole, Mrs. Rosberg stated it would also depend on the direction the Board and teachers may be able to use Indian Ed for All material so potentially a whole new curriculum may not be needed. Mr. Burns asked how Professional Development was chosen; Mrs. Taylor stated there are many different ways professional development can be obtained as the past years the focus has been on Literacy goals. Could shift to best practices and deliver. A good approach would be to observe other teachers. Some training could be in multi-grade classrooms as many aspects can be different in multiple grades. Mr. Burns stated he would like to as a board make it better for the teachers. Mr. Curry was hopeful with consistent leadership throughout years and with Jo coming on in June could potentially sit down with staff to determine some professional development days. Mr. Burns commented on sharing of a counselor with Livingston if it could be more than 1 day out of 5 but Mrs. Taylor explained it wasn't possible with the arrangement through MSU interns only have 2 days to do work outside of their classroom work and they need some high school experience. Mrs. Rosberg thought potentially sending some teachers to MSSA workshop for counseling and library would be helpful. Mr. Curry suggested looking into a grant to help pay for a counselor or provide more resources. Mrs. Rosberg will ask if any councilors in Livingston would be interested in helping out rural schools.

Committee Reports

- LFS Grant – Kelly Kearney spoke stating Glenda Roberts has started working on recipe testing with

meat from purveyors, trying for a new item each week. Glenda makes sure the recipe goes through all the compliance rules. This week will be homemade chicken noodle soup. So far everything has been welcomed. Breakfast has been started and is served 4 days/week this wouldn't be possible without parent volunteers they are amazing. Hoping to start next year with new options. To meet the whole grain requirement locally we are partnering with the Food Resource Center to bake bread and rolls for the school. We can purchase the flour with the grant and we are looking into hamburger buns. Even though the Grant is not available for next year we have lots of interested parties working in legislation to put before the house. The Grant has been a huge learning curve on what is usable and not usable when purchasing direct.

- Hiring Committee – Billi Taylor spoke on the difficulty of obtaining quality people due to beginning salary and cost of living. Mr. Burns addressed struggles of getting committee together on short notices. Discussion surrounded on ways to make it work during time constraints that often occur.
- FES Committee – Mr. Alderman updated the board on the lead testing with just one facet needing replaced and that this has been ordered. Also talked about looking into the original school house roof finding no way into the attic, they will continue to assess the situation and look for solution. Attic may need insulation as well.

Board Chair Communication

- Mr. Curry presented a pay scale analysis for discussion, possibility of a town hall meeting was suggested to answer questions and use as an opportunity to get ideas that haven't been thought of.

PTO

- Jillian Yasutake talked about the PTO had a fundraiser on their to do list but due to some constraints switched focus on end of year carnival for the kids. They will focus on a fundraiser for September or October.

ACTION ITEMS

OLD BUSINESS

a. 2024-2025 School Calendar

- Discussion around survey and which calendar Board found favorable.
- Mrs. Bauer made a motion to accept School Calendar number two. Mr. Curry seconded the motion. Discussion around calendar being available for staff and public to weigh in on, like the limited amount of Fridays and the start dates. Motion passed 4-0.

b. Personnel – 2024-2025 Certified Employment Contracts

- Mr. Curry stated since we do not have a collective bargaining unit with guidance of councilor the Board moved would like to move forward with the 2024-2025 hires under the existing pay scale, and to thank the teachers for all they do for us.
 - i. Amber Marks
 - Mr. Burns made a motion to issue Amber Marks a contract under existing pay scale. Mr. Alderman seconded the motion. Motion carried 4-0.
 - ii. Jennifer Linsted-Volk
 - Mrs. Bauer made a motion to issue Jennifer Linsted-Volk a contract under existing pay scale. Mr. Burns seconded the motion. Motion carried 4-0.

c. Policy #3141 – Attendance & Policy #7800 Nonresident Student Attendance Agreement, Tuition, and Transportation Costs

- Discussion around finalizing policy
- Mr. Burns made a motion to accept policy #3141 with option. Mrs. Bauer seconded the motion. Motion carried 4-0
- Policy #7008 1st reading – Mrs. Bauer made a motion to accept first reading of policy #7008. Mr. Alderman seconded the motion. Motion carried 4-0.
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NEW BUSINESS

- a. Resolution Obsolete Land
 - Mrs. Bauer made a motion to accept resolution of Obsolete to sell cemeteries as they are unsuitable for school purposes. Mr. Burns seconded the motion. Motion carried 4-0.
- b. Co-op Lease Agreement
 - Mr. Burns made a motion to approve Co-op Lease Agreement. Mrs. Bauer seconded the motion. Motion carried 4-0.
- c. ARP ESSER Plan
 - Mr. Burns made a motion to approve ARP ESSER Plan. Mrs. Bauer seconded the motion. Motion carried 4-0.
- d. Scope of work for ESSER funds
 - Mrs. Presented scopes needed for projects that used ESSER funds.
 - Mrs. Bauer made a motion to accept all scopes presented. Mr. Burns seconded the motion. Motion carried 4-0.
- e. Policy 3200- Student Rights and Responsibilities & 3310 – Student Discipline
 - Jillian Yasutake’s concerns were addressed concerning incident in January. Determined policies were not the issue but the result of prior administration.
 - No action taken.
- f. Scholarship Committee and Approval Process
 - Discussion by Board Chair committee named didn’t make sense. Possibly looking at including Arrowhead High School board representative Emily Fabich.
 - Tabled
- g. Personnel
 - i. Space Grant – Tessa Vought – Added Day
 - Discussion around best delivery of materials and extra day was needed.
 - Mr. Burns made a motion to approve extra day of pay for Tessa Vought for the Space Grant. Mrs. Bauer seconded the motion. Motion carried 4-0.
 - ii. Stacey Coleman – 2024-2025 Pay Increase
 - Mrs. Bauer made a motion to increase Stacey Coleman’s pay for the 2024-2025 school year to \$18.50/hour. Mr. Alderman seconded the motion. Motion carried 4-0.
 - iii. Amanda McClish – Long term Teaching Substitute
 - Lengthy discussion was had on position beginning with having a non-certified substitute in classroom instead of certified teaching substitute ending with not wanting to pay a certified teacher substitute pay.
 - Tabled.
 - iv. Kim Newhouse – High Needs Paraprofessional
 - Mr. Burns made a motion to hire Kim Newhouse as a High Needs Paraprofessional for the remainder of the 2023-2024 school year at \$18/hour. Mrs. Bauer seconded the motion. Motion carried 4-0.
 - v. Melissa Cahoon – 2024-2025 Administrative Assistant
 - Mrs. Bauer made a motion to hire Melissa Cahoon as the Administrative Assistant for the 2024-2025 school year at \$22.50/hour with Insurance beginning July 1, 2024 and District insurance contribution also being paid beginning July 1, 2024. Mr. Alderman seconded the motion. Motion carried 4-0.

- vi. Wyatt Safford – Resignation
 - Mr. Burns made a motion to accept Wyatt Safford’s resignation. Mrs. Bauer seconded the motion. Motion carried 4-0
- vii. Laura Coolack – Resignation
 - Mrs. Bauer made a motion to accept Laura Coolack’s resignation. Mr. Burns seconded the motion. Motion carried 4-0
- viii. Addie Weber – Resignation at end of school year
 - Mr. Burns made a motion to accept Addie Weber’s resignation. Mrs. Bauer seconded the motion. Motion carried 4-0
- ix. Tessa Vought – Resignation at end of school year
 - Mrs. Bauer made a motion to accept Tessa Vought’s resignation. Mr. Alderman seconded the motion. Motion carried 4-0

h. Job Descriptions

- Mrs. Bauer made a motion to approve all job description submitted except Food Service Manager/Cook Job description for further review. Mr. Curry seconded the motion. Motion carried 4-0

i. Mission & Vision Statement – Policy #1610 Goal and Objectives / Policy #2000 Goals

- Mr. Curry shared thoughts with board members prior to meeting, would like to publicly state the need for suggestions and feed back to staff then back to board by June meeting. Important for all stakeholder feedback with school in improvement status need input from community, parents, teachers. Jillian Yasutake stated the need to create a mission/vision statement should be facilitated and mediated with someone with experience. Discussion around need to proceed and get new Administration involved in process.
- Tabled.

BOARD REPORT/FUTURE AGENDA ITEMS

- Next Regular Board Meeting Date: May 21, 2024 at 6pm in Art Room
- Facility Use Agreement
- Community Engagement Meeting possibly during literacy grant night
- Special Board Meeting to address Amanda McClish

ACTION TO ADJOURN

- Mr. Burns made a motion to adjourn the meeting at 9:33pm. Mrs. Bauer seconded the motion. Motion carried 4-0.

Zane Curry

 Board Chair

 Signature

 Date

Cinda Self

 Printed Name District Clerk

 Signature of District Clerk

 Date