



Arrowhead Elementary District No. 75

Board of Trustees –*Regular Board Meeting*

Corrected Copy

MINUTES

Thursday, July 18, 2024

6:00pm Art Room

TRUSTEES PRESENT

Zane Curry, Chair
Edward Fisher

Travis Alderman, Vice-Chairman

OTHERS PRESENT

Cinda Self, Clerk
Johann Osborn, Principal

Byron Kassing

Via Zoom: Lisa Rosberg, Co. Supt.

Ivana Weske

CALL TO ORDER

Board Chair Mr. Curry called the meeting to order at 6:07 p.m.

PLEDGE OF ALLEGIANCE

Mr. Curry led in the Pledge of Allegiance.

ADOPT AGENDA

Mr. Alderman made a motion to adopt agenda. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

VISITOR RECOGNITION AND WELCOME

Welcome to all those in person and zoom attendees.

PUBLIC COMMENT – NON AGENA ITEMS

None.

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - June 17, 2024
 - July 12, 2024
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants = #-86218 thru -86136, #1008-1009 in the amount of \$131,180.17
 - Claim Warrants none presented
- Approve Student Activities Report
 - None presented

Mr. Alderman made a motion to approve consent agenda with the changes on July 12th minutes (Wade to Way and compiled to complied). Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

COMMUNICATION

Superintendent Report

- Mrs. Rosberg the Board on the sale of the cemeteries it is a process but things seem to be moving forward. Superintendent Arntzen sent out accreditation results and overall we are regular with minor deficiencies with assurances. The classroom based Early Literacy program allows us to mark students for ANB however; evaluations must be taken to enroll in program as there are some stipulations on what qualifies for the program. Lastly updated board on county superintendent's normal role since last year looked so different with Principal duties added under contract. It does not involve day to day operations unless needed, mostly Supervisory. Tracks transportation, Budgets, TFS, Teacher License, Fingerprints, Home School, and monitors that all laws are being followed written or intended. Will be the mediator between Admin, Board, and staff on issues before they go to OPI. Lastly it would be up to the board if they wanted her to do Mrs. Osborn's evaluation or something they would prefer to do.
- Mr. Curry thanks Mrs. Rosberg for helping out and going above and beyond, Mr. Alderman seconded that saying thank you very much.

Principal Report

- Mrs. Osborn reported all classroom painting and cleaning has been completed so teachers can begin preparing their classrooms. Aleece will be moving to the hallways next and is on track to have everything ready for the first day of school. Mrs. Cahoon is a wonderful addition to Arrowhead, bringing a wealth of knowledge and experience. We have received grant funding to be able to implement a new after school program called Kids Club. There is training in August she will be attending and more details will be coming. There will be a meet and greet on Thursday, August 1, 2024 at Arrowhead from 9:00am-2:00pm to meet Mrs. Cahoon and myself, if that date is unavailable for some we will also be at the Park County Fair.

Committee Reports

- **Grants Committee** – New 21st Century Grant for Kids Club through Greater Gallatin United Way.
- **Kitchen Committee** – Mr. Kassing let the board know that Kenyon Noble donated lumber for the kitchen remodel and we want to send out recognition of their donation. Administration has begun looking into what providing school lunch will look like in the beginning.

ACTION ITEMS

OLD BUSINESS

- a. Policy #1420F – Notice Regarding Public Comment
 - Discussion on how policy was overlooked in the motion of the last board meeting.
 - Mr. Alderman made a motion to approve Policy #1420F-Notice Regarding Public Comment. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher)

NEW BUSINESS

- b. Personnel
 - i. Emergency Authorization – Dennis White – 2024-2025 Park Time Music/Art Teacher, Part Time Paraprofessional
 - Mr. Fisher made a motion to hire Dennis White as an emergency authorization unless a certified teacher is found before school begins. Mr. Curry seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).
 - ii. Emergency Authorization – Aubrielle Grandpre – 2024-2025 Kindergarte Teacher
 - Mr. Alderman made a motion to hire Aubrielle Granpre for the Kindergarten Teacher unless a certified teacher is found before school begins. Mr. Fisher seconded the

motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

iii. Emergency Authorization – Samantha Hungerford – 2024-2025 Teacher

- Mr. Fisher made a motion to hire Samantha Hungerford as an emergency authorization Teacher unless a certified teacher is found before school begins. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

iv. Andrew Osborn – Technology Stipend

- Mr. Alderman made a motion to hire Andrew Osborn as the IT Coordinator being paid a stipend of \$3600 for IT work during the 2024-2025 school year and \$20/hour for any pre-approved IT work before or after the school year. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

c. Early Literacy Classroom Based Program for the SY25

- Mr. Alderman made a motion to approve an Early Literacy Classroom Based Program for the 2024-2025 school year. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

d. 2024-25 School Calendar

- Mrs. Osborn presented a new calendar allowing the students to all end on the same day. Discussion around movement of initial four days at end of year.
- Mr. Alderman made a motion to approve updated calendar for the 2024-2025 school year. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

e. New P-Cards needed

- Mr. Alderman made a motion to order two new p-cards, one for Johanna Osborn with purchasing limit of \$5,000, and one for Purchasing with a limit of \$500. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

f. Audit 2022-2023 school year exit

- Update and discussion on audit exit findings, Minimum aggregate Hours for 4th grade not reached, Miscellance Fund Grant cash balances recommended send in sooner for auditors, Cash reconciliation for Capital assets recommend update detail for any dispositions and additions to ensure proper note disclosures and lastly Due from Other Governments try to avoid by filing requests in year expensed. No action required.

g. Remove Board Hiring Committee

- Mr. Curry explained unless needed information brought before board doesn't require a board committee.
- Mr. Fisher made a motion to bring hiring committee to an official end. Mr. Alderman seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

BOARD REPORT/FUTURE AGENDA ITEMS

- August 7th 6pm tentatively will confirm later.
- Next regularly scheduled Board Meeting Date also being the budget meeting: August 20, 2024 at 6pm.
- Next board meeting Discussion on who will do the evaluation for Mrs. Osborn.

ACTION TO ADJOURN

Mr. Alderman made a motion to adjourn the meeting at 7:04pm. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

Zane Curry
Board Chair

Signature

Date

Cinda Self
Printed Name District Clerk

Signature of District Clerk

Date