



Arrowhead Elementary District No. 75

Board of Trustees –*Regular Board Meeting*

MINUTES

Tuesday, August 20, 2024

6:00pm Library

TRUSTEES PRESENT

Zane Curry, Chair
Edward Fisher

Travis Alderman, Vice-Chairman

OTHERS PRESENT

Cinda Self, Clerk
Johann Osborn, Principal

Lisa Rosberg, Co. Supt.

Via Zoom: Jillian Yasutake
Amber Marks

Kelley Kearney
Jackie Tiffany

CALL TO ORDER

Board Chair Mr. Curry called the meeting to order at 6:10 p.m.

PLEDGE OF ALLEGIANCE

Mr. Curry led in the Pledge of Allegiance.

ADOPT AGENDA

Mr. Alderman made a motion to adopt agenda. Mr. Curry seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

VISITOR RECOGNITION AND WELCOME

Welcome to all those in person and zoom attendees.

PUBLIC COMMENT – NON AGENA ITEMS

Mrs. Yasutake inquired about the calendar and the tiered start dates, Mr. Curry apologized and explained this section is not a Q&A with the board but to please speak directly with the new Principal, Johanna Osborn. Just made not also that concerns have been heard, received and will be addressed.

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - July 18, 2024
 - August 12, 2024
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants = #-86135 thru -86119, in the amount of \$18,830.44
 - Claim Warrants Claim Warrants #-99627 in the amount of \$108.24, #-99626 in the amount of \$151.08, #-99625 thru -99623 and, #3245 in the amount of \$2985.60 and #3246 thru #3281 in the amount of \$67,227.43 and #-99622 and #3273 thru \$3282 in the amount of \$42,736.69
- Approve Student Activities Report
 - June 2024 and July 2024

Mr. Alderman made a motion to approve consent agend. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

COMMUNICATION

Superintendent Report

- Mrs. Rosberg spoke to the board about all county schools are either back in session or will be beginning next week. Having emergency authorized teachers is not ideal however it is happening across the state and need to figure a way to help schools become sustainable. As this is a legislative year they are working hard to work on solutions for retaining teachers in schools. Very pleased with feedback about how wonderful things are doing at the school, also excited to hear about kids club. Having weekly communications are a wonderful addition for public awareness. We are in need of a school board member and we are trying to get some information out to the public. Lastly just steps after the TFS and Budget are approved by the board will just need the signature page to present to the commissioners.

Principal Report

- Mrs. Osborn reported on the roofing project being almost done and they have been wonderful about picking up debris and also using metal detectors to make sure no nails were missed, they were able to have the gym and hallways cleared for Back to School night. Sam and Glenda will be serving sandwiches tomorrow as Livingston doesn't start till Wednesday then we will be moving forward with meals from them and that the menu will go out and as soon as we know when the kitchen is available we will let the community know. The ELP program needs an approved OPI screening process and two were vetted we will be using the OxEd intervention piece as they also provide extra help and support. We are still looking for para's both regular classroom and high needs, in the meantime we are working on getting subs lined up to help out. Kids club will begin August 26th for the 4-8th graders with Tues being project day, Wed. will be a flex for subject areas, Thurs will be some type of sports. Great volunteer opportunities for the community as well as having reached out to MSU and area activities for their support. This will be limited to 30 kids with staffing being a head teacher and a helper. Open house we had about a 61% turnout for students and families to come and see teachers and drop off supplies. It was so wonderful of the PTO to provide the meal. Our student enrollment is at 67 which is more than we expected, with everyone excited to start. Our search still continues for busing services. Dan and Laurretta Skattum are willing to do field trips but due to no regular busing yet we are opening the school from 7:35-7:55 for students to be dropped off a bit sooner if need be, there will be supervision during this time. Our teachers were busy with lots of training leading up to school, they were tired but kept up the good work very proud of them. Lastly Mrs. Osborn discussed the new SRP standards and response for emergency and nonemergency situations that she presented to the staff and sent home with students for families to become familiar with the responses as well.

Committee Reports

- **Kitchen Committee** – Mr. Curry let the board know on behalf of the committee they are on track for mid-September if not earlier. Have been able to incorporate a few phase 2 items into phase 1 due to getting a good deal on the equipment.
- **Grants Committee** – Mrs. Yasutake spoke about a grant Mrs. Roberts sent to her for support in food service also sent to Mrs. Osborn her response was to wait to see what direction the board wanted to go in before any new grants are sought after. The Local Food Grants is being wrapped up and getting fresh vegetables in and frozen. A big thank you to Mrs. Kearney for all her work on this grant.

ACTION ITEMS

OLD BUSINESS

a. Principal Evaluation Setup

- Discussion on types of evaluation and evaluation tools available to use or create new.

- Mr. Alderman made a motion for the board to accept responsibility to evaluate Principal. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher)

NEW BUSINESS

b. Personnel

i. Samantha Hungerford – High Needs Paraprofessional

- After much discussion Mrs. Osborn determined Mrs. Hungerford really would like to be a Para but was willing to step up if needed.
- Mr. Alderman made a motion to hire Samantha Hungerford as paraprofessional at \$18/hour. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

c. 2024-2025 Student Handbook

- Mrs. Osborn spoke on just a couple changes to the student handbook, one concerning school meals, the other on school lunch charges.
- Mr. Fisher made a motion to approve student handbook changes. Mr. Alderman seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

d. Activity Account Signers

- Mr. Alderman made a motion to adopt principal Johanna Osborn and Admin Assistant Melissa Cahoon as signers on the Student Activity Account. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

e. 2023-2024 OPI TFS

- Mr. Alderman made a motion to approve 2023-2024 TFS as presented. Mr. Fisher seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

g. 2024-2025 OPI Budget

- After much discussion this was tabled.

BOARD REPORT/FUTURE AGENDA ITEMS

- Special Board Meeting Friday August 23, 2024 at 6pm via zoom to finalize budget.
- Next regularly scheduled Board Meeting Date also being the budget meeting: September 17, 2024 at 6pm.

ACTION TO ADJOURN

Mr. Fisher made a motion to adjourn the meeting at 8:45pm. Mr. Alderman seconded the motion. No public comments. Motion carried 3-0 (Curry, Alderman, Fisher).

Zane Curry

Board Chair

Signature

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date