



Arrowhead Elementary District No. 75

Board of Trustees –*Regular Board Meeting*

MINUTES

Monday, June 17, 2024

6:00pm Art Room

TRUSTEES PRESENT

Zane Curry, Chair
Meghaan Bauer
Edward Fisher

Travis Alderman

OTHERS PRESENT

Cinda Self, Clerk

Byron Kassings

Via Zoom: Lisa Rosberg, Co. Supt.
Johanna Osborn, Principal

Jillian Yasutake
Amber Marks

CALL TO ORDER

Board Chair Mr. Curry called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

Mr. Curry led in the Pledge of Allegiance.

ADOPT AGENDA

Mrs. Bauer made a motion to adopt agenda. Mr. Alderman seconded the motion. No comments. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher).

VISITOR RECOGNITION AND WELCOME

Welcome to all those in person and zoom attendees.

PUBLIC COMMENT – NON AGENA ITEMS

None.

APPROVAL OF CONSENT AGENDA

- Approval of Minutes
 - May 21, 2024
- Approve Financial Report and Balance of Claims
 - Payroll Direct Deposit and Warrants = #-86272 thru -86219, #1007 in the amount of \$70,670.58
 - Claim Warrants #-99628 and, #3221 thru #3244 in the amount of \$38,914.62
- Approve Student Activities Report
 - May, 2024 in the amount of \$15,946.09
- TR-4 Individual Transportation Contracts
 - WB, DH, RP, HH, SP, RA, ZC, AM, BL, LF, JJ, HS, MB, RA, LS, SM, JG. EB, RP, MT, NS, MM, AK, BH, HZ, SH

Mrs. Bauer made a motion to approve consent agenda with the change of adding Byron Kassings to the attendees at the last meeting. Mr. Alderman seconded the motion. No public comment. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher).

COMMUNICATION

Superintendent Report

- Mrs. Rosberg spoke about end of year activities were a success. We have potential 13-14 new enrollments but unfortunately we have a potential of 17 students leaving. Our enrollment numbers look like 4K/5K = 10, ½ = 14, ¾=15, 5-8=15. MCA guides on how many students we can have in a classroom so this will be addressed later concerning the 5-8th grade class. Miss Marks would like to move to room 6 if possible instead of the remodeled library thinking this may work best.

Principal Report

- Mrs. Osborn wanted to say hi to everyone, very excited about the upcoming new school year. Will do a meet and greet about the 3rd week of July details will be forthcoming.

Committee Reports

- **Grants Committee** – Jillian Yasutake spoke on the 21st Century Community Learning Centers grant for after school and summer program was received. We are part of consortium with three other schools. This is a five year grant with a budget of about \$37,000/year tapering off in the 4th and 5th year for sustainability to see if District can continue program with other funds. With the consortium we will have an annual review but we will have great resources to make sure we are staying on task and receive any assistance we may need. They will be meeting with coordinator to set up details of grant. Zane spoke on this grant comes at a good time to offer incentives to potential new staff coming on.
- **Hiring Committee** – Mr. Curry officially removed himself from the committee.
- **Kitchen Committee** – Mrs. Bauer let the board know they received one bid that was higher than budget and they are exploring alternatives.
- **Finance Committee** – Did not officially meet but Mrs. Self received some information at MASBO that will help guide future meetings to be more regularly scheduled.

ACTION ITEMS

OLD BUSINESS

a. CEP Community Eligibility Provision

- Mrs. Self updated board that at this time it would not be financially advisable to participate in program and recommended not participating. No action taken.

NEW BUSINESS

b. Kitchen Bid

- We will hold a special meeting if needed for the kitchen project as was noted earlier bid was over budget. No action taken.

c. Summer Maintenance – Painting of 3 rooms

- Discussion on which rooms need painting. One of the three rooms may not be available until we determine better timing on start of the kitchen project. Also some discussion on where items could be housed in case currently occupied room would be needed as an actual classroom.
- Mrs. Bauer made a motion to approve painting of three rooms if possible, if not two would be okay. Mr. Curry seconded the motion. No public comments. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher).

d. Personnel

i. Dan & Laretta Skattum – 2023-2024 Bus Driver rate of pay route and activity trips

- Mrs. Bauer made a motion to approve Skattum's route driver rate at \$25/hour for the 2023-2024 school year, two filed trips (Grizzly Encounter and Gardiner Field Day) at \$200/trip, two field trips (both to D&D Greenhouse) at \$75/trip. Mr. Alderman seconded the motion. No public comment. Motion carried 4-0 (Curry, Bauer,

Alderman, Fisher).

e. Policy #1420 School Board Meeting Procedure & #1420F

- Mrs. Bauer made a motion to approve #1420 with the proposed changes. Mr. Fisher seconded the motion. No public comment. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher).

f. Nonresident Policy and Procedure

- Discussion on key component being approvals to be based on 87% of the grade level accreditation cap for example the cap for Kindergarten per Montana is 20 students, 87% of that would be 17 students. Along with that it was mentioned having four grades combined is considered a one teacher school which limits that to 16 students or 87% of the 18 students as listed in the Montana guidelines.
- Mr. Alderman made a motion to approve nonresident forms & #3141P given the revisions made. Mr. Fisher seconded the motion. No public comments. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher).

g. Strategic Plan

- Mr. Curry let public know this is just a starting point to coincide with the nonresident information needed at this time per legal counsel but will continue to add to the strategic plan.
- Mrs. Bauer made a motion to approve the strategic plan as written. Mr. Alderman seconded the motion. No public comments. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher)

h. Nonresident Priority Application Approval/Denial

- Mr. Curry stated these are existing nonresident students which are priority. Priority is defined as ½ time or greater employee and/or existing students.
- Mrs. Bauer made a motion to approve nonresident priority applications for #481, #292, #373, #734, #450, #628, and #927. Mr. Curry seconded the motion. No public comments. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher)

i. Void Warrants over year old

- Mr. Alderman made a motion to void all warrants that are over a year. Mr. Curry seconded the motion. No public comments. Motion carried 4-0.

j. Set Budget Meeting Time & Date (Regular Board Meeting August 20th but no later than Aug. 25th)

- Mrs. Bauer made a motion to set Budget Meeting for August 20th at 6pm. Mr. Alderman seconded the motion. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher)

BOARD REPORT/FUTURE AGENDA ITEMS

- July board meeting in July if needed with a 48 hour notice.
- Next Regularly scheduled Board Meeting Date also being the budget meeting: August 20, 2024 at 6pm.

ACTION TO ADJOURN

Mr. Alderman made a motion to adjourn the meeting at 7:01pm. Mrs. Bauer seconded the motion. No comments. Motion carried 4-0 (Curry, Bauer, Alderman, Fisher).

Zane Curry

Board Chair

Signature

Date

Cinda Self

Printed Name District Clerk

Signature of District Clerk

Date